

FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330
Carson City, Nevada 89702



MINUTES OF THE FEBRUARY 5, 2009
BOARD OF TRUSTEES MEETING
NEVADA STATE RAILROAD MUSEUM
CARSON CITY, NEVADA

Call to Order – Meeting was called to order at 6:00 PM

Role Call – Present were Bill Kohler, Peter Barton, Chris MacMahon, Darlene Berry, Ron Allen, Jerry Barth, Barry Simcoe, Stan Cronwall, and Kurt Dietrich. Absent and excused was John Schilling. A quorum was established.

Minutes – Kurt Dietrich presented the minutes of the December 11, 2008 meeting to the Board. A motion to accept the Minutes was made by Chris MacMahon, seconded by Stan Cronwall. Motion passed.

Correspondence – Peter Barton gave an update regarding the legislative budget hearing. For Museums & History, it is anticipated that the East Ely Depot Museum will close, 33 positions statewide will be cut, and that the NSRM will be reduced to four day a week operation.

Barry Simcoe sent correspondence to the Board of Trustees regarding the cab ride incident that occurred on November 28, 2008. Barry asked that the correspondence be appended to the record (attached). The Board took no exception.

Bill Kohler received correspondence from Travel Host Magazine regarding advertising opportunities.

Treasurer's Report – Darlene Berry, Treasurer, reported funds, January 31, 2009, as follows:

\$18,488.11 – Money Market

\$22,049.10 – Checking

\$952.72 – PayPal

\$0.00 – Bankcard

Barry Simcoe stated that Darlene has done a fantastic job with the books.

Darlene stated that she would like to see only one person make deposits the Friends' accounts.

A motion to accept Treasurer's Report was made by Barry Simcoe. Motion seconded by Kurt Dietrich. Motion passed.

Report of Trustee Activity since the previous Regular Meeting – Bill Kohler stated that the Board approved a not-to-exceed amount of \$1,200.00 for the purchase of a pipe bender. This equipment was requested by Chris DeWitt for use on the McKeen Car air brake system.

OLD BUSINESS – STANDING COMMITTEE REPORTS

Audit Committee – Barry Simcoe offered assistance in the audit process if the Board so desires. Roy Hardgrave stated that the State of Nevada may have audit guidelines already in place. Barry stated that the Friends is a 501(c)(3), and is not a government agency. Barry suggested that a three person committee be formed. Bill Kohler, President, appointed Barry Simcoe as committee chair. Barry Simcoe appointed Russ Tanner and Darlene Berry as committee members.

Brick Sales Committee – Lanning Clifford reported that three bricks have been sold.

Election Committee – No report.

Finance Committee – No report.

Fund Raising Committee – Ron Allen stated that the Save Mart program cards have arrived, and that the program limits the number of card to 250. Kurt Dietrich suggested that the cards be placed at the front desk to be given to interested parties. Darlene Berry suggested that the membership be notified through the newsletter that the cards are available.

Bill Kohler suggested projects to be funded through the proposed annual giving program. Projects include a loading pad for the motorcar, reproduction V&T RR ore car, and an illuminated sign for the museum entrance. Roy Hardgrave suggested seeking advertising from companies such as Budweiser, who have donated signs for other facilities. Ron Allen stated that the State Museum Board may not wish to have advertising on their facilities.

A discussion took place regarding reoccurring payments for donations. Darlene Berry stated that PayPal is able to accept reoccurring payments. Bill Kohler suggested allowing reoccurring credit card transactions. Kurt Dietrich stated that Shopping Card Gurus, the shopping card vendor, may be able to accomplish this. Stan Cronwall suggested allowing quarterly payments, as is typically preferred by corporate donors.

Darlene Berry suggested that Susan Allen's billing structure needs to be revised. Bill Kohler suggested billing on a per member basis. Barry Simcoe stated that other non-profit membership processing should be looked at as a guide.

Interpretive Committee – Loren Jahn stated that the painting of Locomotive #8 went well last year, and the same needs to be done for Locomotive #258 this year. In addition, Coach #8 needs lettering, Caboose #10 need interior work, and all of the equipment needs to be in paint. The Friends would need to provide paint, brushes, etc. Loren also recommended that the tank car be sandblasted and repainted. Barry Simcoe cautioned that projects must be taken on in small increments, to ensure completion.

Membership Committee – Susan Allen (not present) reported as of January 31, 2009, the following membership levels:

Seniors:	218
Individuals:	157
Family:	358
Senior Couple:	234
Sustaining:	78
Contributing:	16
Life Time:	4
Student:	7
Patron	2

TOTAL MEMBERSHIP: 1,074

Membership Recruitment Committee – Stan Cronwall stated that there has not been much action, and a 2009 train schedule needs to be published before the committee can proceed.

Operations – Motorcar – Russ Tanner stated that four individuals have signed up for the upcoming motorcar training. Bill Kohler recommended that additional flyers be printed and made available at Winter Rail.

Operations – Steam – Barry Simcoe reported that Santa Train had a very poor turnout. Ron Allen stated that this may have been an advertising issue, since Greg Corbin reported ridership of 12,000 in Boulder City. Bill Kohler stated that flyers did not go out to the schools. Bill suggested having Bernie Allen take the Santa Train program over.

Barry Simcoe stated that email and volunteer newsletter notification of the safety meetings needs to go out soon.

Promotions and Publicity – Vacant.

Sagebrush Headlight – No report.

Symposium Committee – No report.

Membership Fee Committee – No report.

Website Committee – Bill Kohler stated that Karen Arendes has done a wonderful job on the website.

Youth Committee – Chris MacMahon stated that budgetary issues need to be resolved before the State can make a commitment to the youth program. Chris stated that the existing youth members do not feel welcome at the facility, and museum staff has not returned his emails.

OLD BUSINESS – SELECT COMMITTEE REPORTS – None.

OTHER OLD BUSINESS – None.

NEW BUSINESS

Museum Funding – None.

Upcoming Events – None.

Other New Business – None.

Board or Trustees Member Comments – None.

General Comments – None.

Adjournment – Barry Simcoe made a motion to adjourn. Motion seconded by Ron Allen. Meeting was adjourned at 7:47 PM.

Respectfully submitted,



Kurt Dietrich,

Secretary